

Delete Utility FAQ

What is the PIMS delete utility?

The PIMS Delete Utility, developed by eScholar, provides Pennsylvania Local Education Agencies (LEAs) with the ability to delete data in a specific template from a specific collection according to the parameters set by the PDE.

How do I gain access to the PIMS delete utility?

Access is gained in PIMS production by completing the appropriate Data Quality Curriculum prerequisites specified for the Delete Utility Specialty Module. (<http://www.padqc.org/learn/>)

New PIMS Administrator Status > Entry Level PIMS Administrator Status > Experienced PIMS Administrator Status > Delete Utility Specialty Module

*Delete Utility is available to all LEAs in the sandbox.

What do I do if I previously had PIMS delete utility access and no longer see it on my account?

- 1.) Did you change LEAs?
 - Delete Utility access is tied to your MyPDEsuite username and AUN
 - If you have changed LEAs, you will need to request access for your new account.
 - Please reach out to your IU Point of Contact to submit this information.
(<https://www.padqn.com/iu-pointsofcontact>)
- 2.) Did you recertify?
 - Beginning the 24-25 school year, with the release of the updated DQC, all individuals that hold the delete utility are required to recertify their status by successfully completing and passing the Experienced PIMS Administrator Exam.
 - Any individual that does not recertify by March 31, 2025 will no longer hold delete utility access until all requirements are met.
 - Access to the delete utility will be restored after successful completion of the Experienced PIMS Administrator Exam.
- 3.) If you have met all the requirements listed above, please reach out to your IU Point of Contact and ask them to submit a request to RA-DDQDataCollection@pa.gov on your behalf.

What deletes are available in PIMS production?

Deletes are opened and available at the discretion of PDE. Below is a list of collections and deletes that are available throughout the year. Remember that the collection must be an open collection in PIMS for the LEA to delete from it.

Collection	Delete
C1 OCT 1 Student	Delete Student Snapshot by District Code, Location Code, and Snapshot Date
C1 Staff Oct	Delete Staff Assignment by District Code and School Year where Assignment Code is not 9998
C1 Staff Oct	Delete Staff Assignment by District Code, Location Code, and School Year where Assignment code is not 9998
C1 Staff Oct	Delete Staff Snapshot by District Code and Snapshot Date
C1 Staff Oct	Delete Staff Snapshot by District Code, Location Code, and Snapshot Date
C2 SPEC ED Dec	Delete records by District Code, Location Code, and School Year
C3 Child Acct JIAF	Delete PIMS School Calendar by District Code and School Year
C3 Child Acct JIAF	Delete PIMS School Calendar by District Code, School Year, and Calendar ID
C4 SP ED Transition/Exits	Delete records by District Code, Location Code, and School Year
C6 Course/Instructor	Delete Course by District Code and School Year
C6 Course/Instructor	Delete Course by District Code, Location Code, and School Year
C6 Course/Instructor	Delete Course Instructor by District Code and School Year
C6 Course/Instructor	Delete Course Instructor by District Code, Location Code, and School Year
C6 Course/Instructor	Delete Course Enrollment by District Code and School Year
C6 Course/Instructor	Delete Course Enrollment by District Code, Location Code, and School Year
C6 PVAAS	Staff Student Subtest - Delete records by District Code, Location Code, and School Year
C6 Safe Schools	Delete Incident by District Code and School Year
C6 Safe Schools	Delete Incident by District Code, Location Code, and School Year
C6 Safe Schools	Delete Location Fact by District Code and School Year
C6 Safe Schools	Delete Location Fact by District Code, Location Code, and School Year
C6 Safe Schools	Delete Person by District Code and School Year
C6 Safe Schools	Delete Staff Assignment by District Code and School Year
C6 Safe Schools	Delete Staff Assignment by District Code, Location Code, and School Year
C6 Safe Schools	Delete Staff Snapshot by District Code and Snapshot Date
C6 Safe Schools	Delete Staff Snapshot by District Code, Location Code, and Snapshot Date
C6 Safe Schools Bus	Delete Location Fact by District Code and School Year
C6 Safe Schools Bus	Delete Location Fact by District Code, Location Code, and School Year
C6 Safe Schools Fire	Delete Location Fact by District Code and School Year
C6 Safe Schools Fire	Delete Location Fact by District Code, Location Code, and School Year
C6 Student Updates	Delete Programs Fact by District Code, Location Code, and School Year