pennsylvania
DEPARTMENT OF EDUCATION

Data Quality Curriculum

INTERNAL SNAPSHOT SPECIALITY MODULE SYLLABUS

MODULE INFORMATION

Module Description: The purpose of an internal snapshot is to capture records from each LEA at a specific point in time. Internal snapshots will occur various times throughout the school year and contain records for students who have an active enrollment record for the internal snapshot date.

Module Objectives: Participants will gain a working knowledge of the Internal Snapshot, and reinforce current knowledge. Upon completion of this module participants will reinforce knowledge of technical and practical procedures.

Module Requirements: Completion of any DQC track is prerequisite to taking any specialty module.

Module Structure: This module will be delivered entirely online, using the platform of Moodle. You will use your Moodle account to login to the course from the DQC Program login page (https://www.padqc.org/learn).

The Internal Snapshot Specialty Module consists of an online exercise, which includes a resource review.

Moodle Access: To access the module on Moodle, participants will need access to the Internet and a supported Web browser (Firefox, Google Chrome, or Safari).

Technical Support: If you need technical assistance at any time during the course or to report a problem with Moodle you can:

- Contact a member of the DQC team. Refer to your welcome email for information.

General Information: **Tracking Progress:** Participants can review their progress by locating the Assignments block in Moodle and clicking the quiz and assignment link. To review a combined list of completed assignments and quizzes, locate the Grades option under Settings.

Grading: Quiz questions are graded automatically through Moodle. Assignments and open ended questions will be graded manually and will not show a grade until it is entered by the instructor.

MODULE OUTLINE

Specialty Module: Internal Snapshot	
Exercise	**Quizzes and Assignments** *All Resources and Assignment documents are available on Moodle.*
1: Resources: Internal Snapshot	• Internal Snapshot Resource
2: Internal Snapshot Exercise	• Internal Snapshot Quiz
3: DQC Module Certificate	• DQC Internal Snapshot Module Certificate